



An Roinn Iompair  
Department of Transport

Return this application to:  
**Road Transport Operator Licensing Unit**  
**Department of Transport**  
**Bride Street, Loughrea, Co. Galway H62 ET93**

**APPLICATION FOR A TEMPORARY PERMIT TO REPLACE A TRANSPORT DISC IN THE EVENT OF VEHICLE BREAKDOWN OR REPAIR**

**NOTE – this Permit is valid ONLY for transport operations within the Republic of Ireland**

Section 1	LICENCE DETAILS
Name of Licence Holder	_____
Address	_____
Operator Licence No.	_____
Is the Operator Haulage or Passenger?	_____
Phone No.	_____ E-Mail _____

Section 2	VEHICLE DETAILS
Registration Number of vehicle undergoing repair	_____
Registration Number of temporary replacement vehicle	_____
I confirm that the Vehicle Registration Number _____ has current motor tax and a valid certificate of roadworthiness and the vehicle is insured for hire or reward (copies of documents attached).	
Signed by Applicant:	<b><u>Office Use Only</u></b>
Name (BLOCK CAPITALS):	
Status: _____ (Sole trader/Director/Secretary/Partner/Member of Cooperative Committee of Management/Transport Manager)	
Date: _____	

***Note: Permits are issued under Section 4(4) of the Road Transport Act 1999, which authorises the issue of permits for use in a replacement vehicle where a vehicle originally authorised is undergoing repair. Permits are valid for the period indicated on them, which may not exceed 21 days.***

For further information contact the Road Transport Operator Licensing Unit at:  
**Tel:** 091 872950 **Lo-call:** 01 6707444 **E-mail:** rtol@transport.gov.ie **Website:** www.rtol.ie

**Privacy Statement**

The Department of Transport (DoT) requires customers to provide certain personal data in order to carry out our legislative and administrative functions. The Department will treat all information and personal data that you provide as confidential, in accordance with the General Data Protection Regulation and Data Protection legislation. Your personal data may be exchanged with other Government Departments or agencies under the remit of DoT in accordance with law. Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at <https://www.gov.ie/en/publication/fdde77-data-protection/>. Details of this policy are also available in hard copy upon request by emailing [dataprotection@transport.gov.ie](mailto:dataprotection@transport.gov.ie) or by writing to Data Protection Unit, Department of Transport, Leeson Lane, Dublin D02 TR60.

**Ráiteas Príobháideachta**

Éilíonn an Roinn Iompair (DoT) ar chustaiméirí faisnéis phearsanta ar leith a sholáthar d'fhonn feidhmeanna reachtacha agus riaracháin a chomhlíonadh. Caithfidh an Roinn le gach faisnéis agus sonraí pearsanta a chuirfidh tú ar fáil mar fhaisnéis agus sonraí atá faoi rún de réir an Rialacháin Ghinearálta um Chosaint Sonraí agus reachtaíocht Cosanta Sonraí. D'fhéadfai, de réir dlí, do shonraí pearsanta a mhalartú le Ranna Rialtais nó gníomhaireachtaí eile atá ag teacht faoi théarmaí tagartha DoT. Tá na sonraí ar fad maidir le beartas cosanta sonraí na Roinne, ina leagtar amach mar a bhainfidh leas as do chuid faisnéise pearsanta, chomh maith le heolas maidir le do chearta mar dhuine is údar do na sonraí le fáil ag <https://www.gov.ie/en/publication/fdde77-data-protection/>. Tá cóip chrua de na sonraí maidir leis an mbeartas seo le fáil freisin ach ríomhphost á iarraidh a sheoladh chuig [dataprotection@transport.gov.ie](mailto:dataprotection@transport.gov.ie) nó scríobh chuig an Aonad Cosanta Sonraí, An Roinn Iompair, Lána Liosain, Baile Átha Cliath D02 TR60.